



**Registered Charity # 1128457**

## **St. Andrews Dock Heritage Park Action Group (STAND)**

### **Constitution of Unincorporated Charitable Organisation**

**1. Title.**

The name of the organisation shall be called the; St. Andrews Dock Heritage Park Action Group (STAND) and is registered with the Charity Commission under charitable status # 1128457

**2.**

**Aims and Objects.**

To foster the education of the public in general, but school children in particular, in the role that Hull's Fishing Industry and Communities played in the Maritime life and history of the City of Kingston upon Hull, by the preservation and maintenance of maritime articles, objects and artefacts which have particular relevance to the Fishing Industry.

**3.**

To help and co-operate in school projects which are designed to advance the knowledge of students in the history of Hull's Fishing Industry and its heritage.

**3.1**

To commission, erect and maintain a Memorial to Hull's Lost Trawlermen who lost their lives in pursuit of their work at sea.

**3.2**

To raise funds in order that the Aims and Objects contained in 2 and 3 and 3.1 may be achieved.

#### **4. Membership.**

Membership of the Organisation shall be open to all who are interested in the Aims and Objectives of the Organisation.

#### **5. Subscriptions.**

The rates of subscription for Membership shall be made by the Committee and ratified at the Annual General Meeting. Membership fees shall be due annually on the first day of April. Following a reminder, any member not having paid the required fee, within twelve (12) weeks of the due date, will cease to be a member of the Organisation. Members shall be given due notice, before the Annual General Meeting, of any alterations in the level of subscription.

#### **6. Annual General Meeting.**

An Annual General Meeting shall be convened to take place no later than June 30<sup>th</sup> and a minimum of fourteen (14) days notice shall be given of the meeting.

#### **7. Management.**

The Organisation shall be managed by a Committee of up to ten (10) who shall be the Trustees of the Charity. The Committee shall be made up of four (4) Officers – the Chairman, Vice Chairman, Secretary and Treasurer and six (6) others who shall be elected at the Annual General Meeting. In all events of a tie, the Chair shall have a casting vote.

**7.1.** At the Annual General Meeting all the Committee shall relinquish their posts, but shall be eligible for re-election.

- 7.2** The Committee shall have special responsibility for the Memorial to Lost Trawlermen as outlined in 3.1. The Committee shall have special responsibility for all monies donated for the Memorial and the Treasurer shall keep separate accounts for these monies.
- 7.3** It will be the responsibility of the Committee to raise funds as outlined in 2 and 3. The funds shall be kept separate from those monies outlined in 7.2.
- 7.4** A quorum for a meeting of the Committee shall be six (6) of which one (1) shall be an Officer of the Organisation.
- 7.5** Should the conduct of a member of the Committee be prejudicial to the Aims and Objects of the Organisation, a simple majority of the Committee shall, at their discretion and time, remove the said Trustee from the Committee. The member shall be given twenty one (21) days notice in writing of the meeting when the resolution will be proposed and the reason why is to be proposed. The member, or his/her representative, shall be allowed to make representations to the meeting. The decision of the Committee shall be final.
- 7.6** Should a member of the Committee absent himself or herself from meetings held within a period of six (6) consecutive months the Committee may resolve that his or her office be vacated.
- 7.7** Should a vacancy occur on the Committee then the remaining members of the Committee shall have the power to appoint someone into the vacancy, but he or she shall resign as stated in 7.1.
- 7.8** The Committee shall have the power to co-opt advisors in a non-voting role. The role of any co-opted advisor shall cease at the Annual General Meeting or at any time decided by the Committee.

**7.9** Nominations for the Committee must be proposed and seconded in writing and received by the Secretary before or at the Annual General Meeting.

### **8.0 Special General Meeting.**

A Special General Meeting shall be called if a minimum of twenty (20) members, request such a meeting. Request for a Special General Meeting must be made in writing to the Secretary and must state the nature of the business to be discussed. A Special General Meeting shall take place no later than four (4) weeks from the time the qualifying number of request has been received by the Secretary.

### **9.0 A Quorum of Members of the Organisation.**

A quorum for any meeting of the membership shall be fifteen (15) members or 10% of the membership, whichever is the greater.

### **10.0 Finance.**

The Treasurer shall keep accounts of all monies as outlined in 7.2 and 7.3 making available, on request by the Committee, a statement of income and expenditure. The Treasurer shall also be charged with presenting an audited account at the Annual General Meeting. Auditors shall be appointed at the Annual General Meeting, none of whom shall be a Trustee. No payments shall be made out of general funds to any member save that of reasonable out-of-pocket expenses being made to members in respect of work carried out on behalf of the Organisation.

### **11.0 Alteration of Rules.**

No part of the Constitution shall be made, varied or rescinded except by a resolution passed by two thirds (2/3) of the members present at a General Meeting.

## **12.0 Dissolution.**

If the Management Committee, by any simple majority, decide at any time, on grounds of expense or otherwise, that it is necessary or advisable to dissolve the Organisation, it shall call a Special Meeting of the Organisation.

Any such meeting must be quorate and minuted and a decision made by the Committee to dissolve the Organisation can only be made with a majority vote as laid down in the Constitution.

When a Special General Meeting is called it must be conveyed to the Membership giving at least fourteen (14) days written notice detailing the purpose of the meeting.

At the quorate and minuted Special General Meeting, the resolution to dissolve the Organisation must be put to the membership. Should the members agree (by the majority as shown in the Constitution) the decision to dissolve the Organisation shall be acted on.

The assets of the Organisation will be then distributed in line with the Constitution, any assets remaining after the satisfaction of any proper debts and liabilities shall be given or transferred equally to any Charitable Organisation with similar aims and objectives.

The Organisation's bank account must then be closed.